

**BelovED Community Charter School  
Board of Trustees Meeting  
April 20,2023  
508 Grand Street Jersey City, NJ 07302**

**Minutes**

A. This is a regular meeting of the BelovEd Community Charter School Board of Trustees. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 *et seq.*, adequate notice of the time and place of this meeting was provided, and copies of that resolution were forwarded to the official newspapers, Jersey Journal, and the Jersey City Reporter, as designated by the Board and by posting in the Public Library at 472 Jersey Avenue, Jersey City. Due to the public health emergency in the State of New Jersey, the Board will be offering virtual access to the in-person board meeting.

Directions for accessing the public meeting were posted on the school website: [www.belovedccs.org](http://www.belovedccs.org). We very much welcome input from the public. Public comment will be handled in accordance with Board procedure.

B. Call to Order /Flag Salute/ Roll Call

Roll Call:

<b>Board Member</b>	<b>Term Dates</b>	<b>Present</b>	<b>Absent</b>
Nicole Jackson	6/30/2025	X	
Sheridan Bell	6/30/2024	X	
Sam Mikhail	6/30/2025	X	
Maggie Johnson	6/30/2025		X
Jessica Lisboa*	6/30/2024		X*
Kathleen Mone	6/30/2025	X	
Sal Risalvato	6/30/2025	X	

\*Jessica Lisboa was present for a portion of the meeting and was able to vote on the Business Sections of the Agenda

Also present at meeting:

Ken Schultz, Executive Director

Michele Link, Principal

Richard Rachdorf, School Business Administrator

Duanne Moeller, Director of Operations

Bret Schundler, School Partners, LLC

Derlys Gutierrez, Board Attorney Adams, Gutierrez and Lattiboudere (via Zoom)

Marilyn Hooper, Asst. Business Administrator

C. Public Comment on Items on the Agenda

No comment

D. Vote on the Minutes of the Regular Board Meeting of March 16, 2023.  
Motion: S. Risalvato  
Second: S. Bell

Yes: S. Risalvato, N. Jackson, S. Mikhail, K. Mone, S. Bell  
No: None  
Absent: J. Lisboa, M. Johnson

E. Performance Dashboard Review

1. K – 12 Dashboard Review including HIB Report (Schultz)

K. Schulz described the attendance patterns.

2. Institutional Health Goals (Raschdorf)

Richard Raschdorf explained the need to change banking institutions to Kearny Bank and also outlined the set-up of a Certificate of Deposit with Chase bank at 4% rate of return for 91 days.

F. Facilities (Schundler)

G. Human Resources

Roll Call Vote on Items 1 through 13

Motion: S. Risalvato

Second: S. Bell

Yes: S. Risalvato, N. Jackson, S. Bell, K. Mone, S. Mikhail

No: None

Absent: M. Johnson, J. Lisboa

1. **2023-04-20-01** Resolved, The BCCS Board of Trustees approves the hiring of the new employees per Appendix A, Section I for school year 2022 – 2023 effective as noted through 6/30/2023.
2. **2023-04-20-02** Resolved, The BCCS Board of Trustees approves the hiring of the new employees per Appendix A, Section II for school year 2023-2024 effective as noted through 6/30/2024.
3. **2023-04-20-03** Resolved, The BCCS Board of Trustees reports the following Resignations:

Employee Name	Position	Resignation Date	Status
Employee ID 669	Teacher	3/22/2023	Voluntary
Employee ID 497	Bus Aide	3/28/2023	Voluntary
Employee ID 612	Security Guard	4/17/2023	Voluntary

4. **2023-04-20-04** Resolved, the BCCS Board of Trustees approves the stipends for Instructional Staff as outlined in Appendix A, Section IV.

5. **2023-04-20-05** Resolved, the BCCS Board of Trustees approves the stipend amounts for Clubs and Activities as outlined in Appendix A, Section VI.
6. **2023-04-20-06** Resolved, the BCCS Board of Trustees approves the Title I Intensives as outlined in Appendix A, Section VII.
7. **2023-04-20-07** Resolved the BCCS Board of Trustees approves the Training Bonus for Bus Drivers as outlined in Appendix A, Section VIII.
8. **2023-04-20-08** Resolved, the BCCS Board of Trustees approves the staff leaves as outlined in Appendix A, Section IX.
9. **2023-04-20-09** Resolved, the BCCS Board of Trustees approves the Sports Coaching Position additions and changes for the Spring Season for all academies as outlined in Appendix A, Section X.
10. **2023-04-20-10** Resolved, the BCCS Board of Trustees approves the stipend amounts for Saturday School as outlined in Appendix A, Section XI.
11. **2023-04-20-11** Resolved, the BCCS Board of Trustees approves the adoption of a new policy titled *Faculty Commitment Appreciation Increments Policy* which is based upon years of service and hire dates as outlined in Appendix A, Section III.
12. **2023-04-20-12** Resolved, the BCCS Board of Trustees approves the SY22-23 Summer School Budgeted amounts per Grade and Academy as outlined in Appendix A, Section XII.
13. **2023-04-20-13** Resolved, the BCCS Board of Trustees approves the SY23-24 Contract for Teachers and Student Support Professionals to be renewed. List is provided as a separate attachment.

#### H. Business

Roll Call Vote on items 1 through 18

Motion: S. Bell

Second: S. Mikhail

Yes: N. Jackson, S. Bell, S. Mikhail, K. Mone, S. Risalvato, J. Lisboa

No: None

Absent: M. Johnson

1. **2023-04-20 14** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 3/31/23 and 4/15/23 each in the amount of \$700,000 and \$700,000, respectively. Payroll amounts include Employer Payroll Taxes.
2. **2023-04-20-15** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims of

- \$1,296,670.90 for the period 3/17/23 – 4/20/23.
3. **2023-04-20-16** Resolved, the BCCS Board of Trustees approves the March 2023 Board Secretary Report and its submission to the NJDOE.
  4. **2023-04-20-17** Resolved, the BCCS Board of Trustees approves the SY23-24 School Calendar (included as an attachment).
  5. **2023-04-20-18** Resolved, the BCCS Board of Trustees approves the revised expenditure of a Cloud Based Telephone System from CCI Voice. Revised Total Cost for a 5-year License - \$65,528.75 including phone connection and increased number of users.
  6. **2023-04-20-19** Resolved, the BCCS Board of Trustees approves the cost of the 3rd grade field trip and Senior Trip as outlined in Appendix A, section V.
  7. **2023-04-20-20** Resolved, the BCCS Board of Trustees approves the renewal of the School Mint Grow Contract (for Teacher Coaching) which is up for renewal on 7/1/2023. The contract rate for SY23-24 remains the same as SY22-23 if the contract is signed by 5/15/2023.
  8. **2023-04-20-21** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with Soriano Landscaping for SY23-24 for Spring Cleanup and Maintenance. Cost \$9,125.
  9. **2023-04-20-22** Resolved, the BCCS Board of Trustees approves the expenditure for the attendance of Lindsay Uhlinger and Laura Siegel at the 119<sup>th</sup> Annual Middle States Conference for the Social Studies held in Wilmington, DE held on 2/24 and 2/25 at a total cost of about \$739 (2 people @ \$120 for the conference, Lodging for 2 people \$510, \$109 transportation).
  10. **2023-04-20-23** Resolved, the BCCS Board of Trustees approves the expenditures for the Veterinary Program for acute care services for the tortoise, formerly reported at the March Board Meeting, at the final cost of \$3,813.
  11. **2023-04-20-24** Resolved, the BCCS Board of Trustees approves the expenditure of \$3,409 to Alan Party & Tent Rentals for 8<sup>th</sup> Grade Graduation Furniture.
  12. **2023-04-20-25** Resolved, the Beloved Board of Trustees approves of the expenditure of \$27,000 for the installation of protective bird netting in the High School parking garage.
  13. **2023-04-20-26** Resolved, the BCCS Board of Trustees approves the preliminary SY23-24 budget provided as an attachment.
  14. **2023-04-20-27** Resolved, the BCCS Board of Trustees approves building maintenance costs for the vendor, R&R Painting and Powerwashing, at a cost of \$1,920.
  15. **2023-04-20-28** Resolved, the BCCS Board of Trustees approves the estimated

total cost of the Senior Lunch at about \$13,000 (estimated at Zeppelin Hall \$9,800; Decorations and Awards \$3,000).

16. **2023-04-20-29** Resolved, the BCCS Board of Trustees approves the sale of a BCCS School Bus to buyer, Jersey One Auto, 495 Tonnele Avenue, Jersey City, NJ 07307 at a sale price of \$200 plus towing. Bus transmission and other valuable parts are retained for the purpose of the BCCS Transportation Team.  
Bus Information:

Bus #	License Plate	VIN	Make	Model
old 7	S1Y413	1 1BAAGCPA02F202881	BLU	BUS

17. **2023-04-20-30** Resolved, the BCCS Board of Trustees approves the expenditure for Literacy Instruction Training for Teachers provided by Stephen Chiger for an amount up to \$2,500 for SY23-24.
18. **2023-04-20-31** Resolved, the BCCS Board of Trustees approves the expenditure of \$2,500 for an After-School Choral Program provided by Charter Oaks, LLC during the months of April, May and June, 2023.

I. New Business

Roll Call vote on New Business, items 1 and 2

Motion: S. Risalvato

Second: S. Bell

Yes: S. Risalvato, S. Bell, K. Mone, N. Jackson, S. Mikhail. J. Lisboa

No: None

Absent: M. Johnson

1. **2023-04-20-32** Resolved, the BCCS Board of Trustees approves the purchase of History textbooks for the High School as follows:

Grade	Subject	Cost per book and amount	Total Cost
9 <sup>th</sup>	US History	\$121.50*120 books	\$14,580
10 <sup>th</sup>	US History	\$121.50*100 books	\$12,150
11 <sup>th</sup> & 12 <sup>th</sup>	US Government	\$121.50*110 books	\$13,270
Total Estimate			\$40,000

2. **2023-04-20-33** Resolved, the BCCS Board of Trustees approves a change to the SY23-24 School calendar for 3/28/2024 which shall be a ½ day for grades K-12.

J. Adjournment 7:41 PM